



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposals – Taxi Services for Senior Citizens (Non-Medical Emergency)

Solicitation Number: RFCSP 14-033, 6100004062

Description: The City of San Antonio, Department of Human Services (DHS) Medical Transportation Program provides door-to-door transportation services for senior citizens for non-emergency medical appointments. Transportation is provided only for medical appointments that prevent, alleviate, mitigate and/or cure the onset of acute or chronic illness/disease through the administration of a voucher program. These trips may include the following types of appointments: Doctor (Including Optometry & Audiology), Dentist, Prescription (Pick-Up / Drop-Off), Dialysis, Cancer Treatment and Therapy.

Applicable Product Categories: NIGP 96217

Date Issued: Thursday, April 10, 2014

Due Date & Time: Friday, May 2, 2014 at 2:00 p.m. CST

Pre-Submittal Conference: Riverview Towers, III Soledad, Suite 1100, San Antonio, Texas 78205 at 9:00 a.m., Central Time, on Tuesday, April 15, 2014.

Staff Contact Person: Jorge Garcia, Procurement Manager, jorge.garcia@sanantonio.gov

Evaluation Committee Voting Members:

Ed Gil-Najarro, Department Fiscal Administrator, Department of Human Services

Roslynn DeLuna, Fiscal Manager, Department of Human Services

Cesario Flores, Mobility Manager, Department of Human Services

Alma Montez, Medical Transportation Supervisor, Department of Human Services

Yolanda Perez, Social Services Manager, Department of Human Services

Pursuant to Section 003 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until **4:00 p.m., Local Time, on Tuesday, April 22, 2014**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Jorge Garcia, Procurement Manager

City of San Antonio, Finance Department – Purchasing Division

jorge.garcia@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to the City of San Antonio's e-Procurement system, SAePS, <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, please do so in order to view the solicitation and submit a response through the SAePS portal.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list for SAePS portal viewing.